

**First United Methodist Church Columbarium #2**  
930 North Boulevard  
Baton Rouge, Louisiana 70802

**Application for Columbarium Inurnment Rights**

Date \_\_\_\_\_

Full Name of Applicant \_\_\_\_\_

Street Address \_\_\_\_\_  
(enter name as desired on nameplate)

State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Inurnment \_\_\_\_\_ Date of Birth \_\_\_\_\_ Date of Death \_\_\_\_\_

Telephone number \_\_\_\_\_ Member of FUMC? \_\_\_ yes \_\_\_ no

Person making inurnment arrangements:

Name \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Relationship of that person \_\_\_\_\_

I hereby agree, and commit my successors, to comply with the Columbarium guidelines of First United Methodist Church of Baton Rouge, Louisiana and I acknowledge receipt of said guidelines.

Terms of Payment

\$1,000.00 and \$2,000.00 is due at this time.

Form of payment: Cash \_\_\_\_\_ Check \_\_\_\_\_ Check # \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

---

**For Office use only:**

Certificate of Inurnment issued by \_\_\_\_\_

Date \_\_\_\_\_

Niche assigned: \_\_\_\_\_

**Revised 10/3/2017**

First United Methodist Church Columbarium #2  
Policies and Procedures  
9/26/17

1. Subject to the direction of the Church Council, the Columbarium Committee shall be responsible for the operation and administration of the Columbarium.
2. The Columbarium shall be located in the area between the Children's Building and the sanctuary in the courtyard north of the Parish Hall. No real or artificial flowers or other decorations shall be permitted in this area except during inurnment ceremonies.
3. Inurnment is limited to past and present FUMC members and their spouses, parents, sons, and daughters.
4. A niche in the Columbarium may be obtained by purchasing a niche certificate. The certificate entitles the purchaser to (a) a companion niche with two urn liners; (b) an inscription indicating each of the deceased person's name, date of birth, and date of death; (c) opening and closing of the niche for inurnment; and (d) perpetual care of the Columbarium.
5. The initial price of each urn liner is \$1,000.00 and \$2,000.00 per niche. Changes in this price shall be made at the discretion of the Columbarium Committee. Revenue generated from niche certificate sales shall be accumulated in a dedicated account to be used for the initial cost of the Columbarium, maintenance, and operating costs. The urn liner certificates are nonrefundable but may be transferred to any person who is eligible to purchase a certificate.
6. The urn liner location selection shall be made at the time of purchase of an urn liner certificate. The Columbarium Committee shall maintain the official record of the locations chosen by the certificate holders.
7. Only the cremated remains of one certificate holder shall be placed in each urn liner.
8. The Columbarium shall remain the property of FUMC,
9. The Columbarium shall be open to visitors when FUMC is open to the public and relevant holidays, such as All Saints Day, Veteran's Day and Memorial Day.
10. Inurnment services held at FUMC shall be officiated by FUMC clergy and provided at no additional charge. The cost of services normally provided by funeral homes, such as cremation and obtaining death certificates, is not included.
11. In the event a niche is abandoned within ten years of the death of the certificate holder, the urn liner shall be made available for sale to another eligible purchaser.
12. Exceptions to these policies and procedures may be made at the discretion of the Senior Pastor and/or the Columbarium Committee.

**Please initial below indicating that you have read and agree to these regulations.**

Initials \_\_\_\_\_ Date \_\_\_\_\_