



**Youth Ministry Program Associate
First United Methodist Church of Baton Rouge**

The Youth Ministry Program Associate will support the Youth Minister to execute FUMC Youth Ministry's mission of making disciples by ensuring the planning and success of events that connect youth with Jesus Christ and each other. This person will complete required trainings, meet the Organizational Competencies and fulfill the Core Values of First United Methodist Church. This position reports to the Pastor to Children and Youth at FUMC.

Responsibilities

- Planning and execution of youth ministry annual calendar of events (see below), including bookings, registration, promotion, payment, itinerary, follow up, volunteer management and other needs.
- Assist in maintaining accurate, organized youth ministry records
- Administrative and organizational tasks as needed to support the team ministry of FUMC

Events include but are not limited to: Jump Start Sunday and Big Event, Tailgate, Confirmation and retreat, Great Pumpkin Hunt, All Nighter, Christmas worship, Ski Trip, Mission trips, Mardi Gras Ball, Easter Worship, Graduation Banquet, 2 Fundraisers, What's Up Wednesdays, Vacation Bible School.

Desired Qualities

- Attention to Detail
- Organized
- Self-Starter
- Team Player
- Adaptability
- Growing faith in Jesus Christ

Time Requirements

- Part-time Sunday-Thursday, 20 hours/week.
- Includes Sundays, and staff meetings, as available. Will work around school schedules.
- Opportunity for occasional weekends or week-long trips for retreats or mission trips
- Required Holidays: Christian religious holidays required

Required Trainings: Must pass Louisiana state and national Background Check; complete FUMC Risk Management Training; Louisiana Class D License (if 25+); ServSafe Food Handler Course; Clifton Strengths Finder Assessment

Interested applications can send a resume to Rev. Kale Wetekamm at kwet@firstmethodist.org